

FORM B: Take form with you and turn in AFTER you go on your Job Shadow.

Work-Based Learning Experience--Job Shadow ONLY

Name: Grade: Date Completed:

You can complete this experience in several different ways. Make sure you select your way and provide any evidence. Then turn in this sheet, with any evidence (typically 1-2 pages listed below in the description of the experience; for most this is an hours log and reflection), to complete Bucket #2 of the Graduation Pathways. Please do not print/copy the pages front and back--submit only front-side copies, please.

Job Shadow: To meet Bucket #2 with this activity, you must spend three days (8 hours=a day) shadowing three different people in a career of interest to you (one person per day). This one experience, while in high school, meets one of those requirements; you will need to do two more job shadows to meet Bucket #2 this way. Fill out and have them sign below. Then complete the Job Shadow Reflection below.

Career	Date	Name Shadowed	Signature Shadowed

**Work-Based Learning Experience Evidence
JOB SHADOW EXPERIENCE Pg. 2**

Name: Grade: Date Completed:

Job Shadow #__ (Complete sentences):

What two things did you discover that you enjoyed about the job?

What two things did you discover you didn't like about the job?

What two things did you learn about yourself?

Job Shadowing: Questions you could ask to keep conversation going

Questions about the company

These questions can help you learn more about the particular company you are job shadowing at:

- *What is your favorite part of working here?*
- *What is your least favorite part of working here?*
- *What is the company culture like here?*
- *What makes this company unique?*
- *Who are your biggest clients?*
- *What is the hiring process like here?*
- *How do employees bond with one another here?*
- *What are the main goals of this company?*
- *Is it easy to talk to high-level employees here?*

Questions about their career

Ask these questions to learn more about your guide's career and the steps they took to get where they are today:

- *What kind of training or education did you get for this job?*
- *What interested you the most about this career?*
- *How has your career changed since you first started?*
- *What do I need to know to get into this career?*
- *What is your end goal for your career?*
- *What is the greatest achievement of your career?*
- *What kind of growth opportunities are available for this career?*
- *What tools and resources are new to this career?*

Questions about their role

These job shadowing questions are geared toward helping you learn about your guide's role in the company:

- *What can prepare me for this particular role?*
- *What do you contribute to your team?*
- *How often do you work alone?*
- *How often do you collaborate with others?*
- *Do you ever lead presentations?*
- *How did you advance to this job title?*
- *How much of your day is spent at your desk?*
- *Do you ever travel for this role?*
- *What advice do you have for someone in this role?*
- *Do you expect this particular role to look different in a few years?*
- *What do you enjoy about your job?*
- *Can you explain your career path to me?*
- *If you could redo anything, what would it be?*
- *What is something about your job that surprises most people?*
- *What are some common challenges you experience in this role?*
- *What are the most important hard skills for this role?*
- *What are the most important soft skills for this role?*
- *Where did you receive most of your training for this career?*
- *What does an average day of work look like?*
- *How did you choose to go into this field?*
- *If you could do it all over again, would you pick this career? Why or why not?*