

KNOWLEDGE ASSESSMENT

READING, WRITING, & MATH PLACEMENT

The following directions will walk you through the process of accessing and using Knowledge Assessment. This program is specifically designed to place you into a dual credit class that requires a Reading, Writing, and/or Math qualifying score. **When completing a Knowledge Assessment diagnostic please do not use the internet or any outside resources.** This will provide you with the best feedback and allow the program to design topics to meet your education needs.

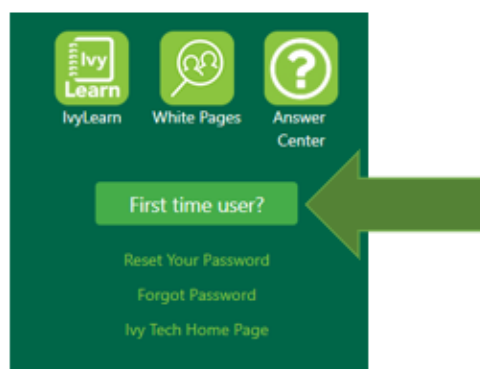
If you do not meet the minimum score to register for class, you can work on the learning path to increase your score without taking the *initial* assessment multiple times!

→A video that will guide you through steps 1-11 of this process can be viewed at <http://link.ivytech.edu/kadirect>.

Let's get started!

- 1. Activating and logging into your MyIvy Account:** You will access Knowledge Assessment from a link in your MyIvy account that resides at your MyIvy homepage. **If you have already activated your MyIvy account and remember your Ivy Tech username and password, you can skip directly to step 11.** If you have never activated your MyIvy account, you should proceed to step 2 to activate your My Ivy Account. Please note that, to activate your Ivy Tech account, you must know your Ivy Tech C Number (Student ID). If you do not know your Ivy Tech C Number, you may find that by contacting your school counselor.

- 2. Visit myivy.ivytech.edu and click on "First time user?"**



- 3. Read through the "Ivy Tech Community College Acceptable Use Policy." When finished, scroll to the bottom of the page and click the "I AGREE" button.**



4. On the following page, click on the sentence “Don’t know your Ivy Tech email address?”

Please enter your email address below to start managing your account.

Ivy Tech Email Address*

[Don't know your Ivy Tech email address?](#)

5. Enter your legal First Name, Last Name, Ivy Tech C Number (make sure to include the C), your Date of Birth, and your Zip code. All personal information that you enter must be a 100% match with information in Ivy Tech’s system. If it doesn’t match completely, then you won’t be able to continue. Remember that you can find your C Number by contacting your school counselor. When done, click the “Submit” button.

First name*

Last name*
C Number*

Students can find their C Number on their student schedule bill. Faculty and staff can contact Human Resources for help finding their C Number.

Date of birth*

Zip code*

Your full username/email address is displayed on the following page. **Make sure to write down/record your Ivy Tech email address as you will need it to access your MyIvy account and Knowledge Assessment.**

6. It is now time to setup your Ivy Tech account. For security purposes, Ivy Tech requires that users setup either a backup/recovery email address and/or a backup/recovery phone number. This information is used to confirm your identity when setting up your account and when resetting passwords.

Enter your personal email address and/or your phone number (it is suggested to not use a high school email address as your access to that account ends upon graduation from high school). Click Submit.

Recovery Settings for [redacted]@ivytech.edu

Recovery Email Address

someone@example.com

Confirm Recovery Email Address

someone@example.com

Recovery Phone Number

XXX-XXX-XXXX

Confirm Recovery Phone Number

XXX-XXX-XXXX

Standard data fees and text messaging rates may apply based on your plan with your mobile phone carrier.

Cancel

Submit

- To validate your identity, Ivy Tech needs to send you a validation code. In the following window, select how you want to receive the validation code – by either phone (text OR voice) or via email. Click the “I am not a Robot” button, followed by clicking on the “Next” button. Ivy Tech will now text you a validation code to the phone number you just entered or email you a validation code to the personal email address that you had just entered.

Recovery contact information saved.

Send Validation Code

Where should we send your validation code?

For your security, we need to verify your identity. Please select how you would like to receive the validation code.


Choose your method:

By phone

...-7714 Text Voice

Standard data fees and text messaging rates may apply based on your plan with your mobile phone carrier.

I'm not a robot

 reCAPTCHA
Privacy - Terms

Cancel Next

- Look in your email inbox or in your text messages on your phone for the validation code. Once you find it, enter it on the following screen. After doing so, click “Next.”

Verify Validation Code

Enter your validation code below.
You should receive your validation code shortly. Once you have it, please enter it below.

Validation code*

Still waiting for your validation code?
If you haven't received your validation code, please [request a new code](#).

Cancel Next

9. You now must create a password for your Ivy Tech Account. Enter it twice in the appropriate fields and click then click “Submit.” **Once you create your password, do not forget it as you will need it to access Knowledge Assessment in the future!** Please note that your password must:

- A) be at least 8 characters long
- B) contain three out of the four following character types: special characters (\$, %, #, etc.), numbers, uppercase letters, and lowercase letters
- C) not be reused as a MyIvy password in the future
- D) not include any part of your name or your username

You successfully verified your identity

Password Setup

Password Requirements:

- Minimum length of eight characters
- Must contain at least three out of the four following character types:
 1. Special characters (for example: !, \$, #, %)
 2. Numbers
 3. Uppercase letters
 4. Lowercase letters

Password Rules:

- Reuse of passwords is not allowed.
- Do not include any part of your name or username.

New Password

Enter your new password in both fields and click submit.

Password*

Confirm password*

Cancel Submit

10. Your MyIvy account has now been successfully activated! To continue to log into your My Ivy account to access Knowledge Assessment, click on the MyIvy link *or* load the website myivy.ivytech.edu and click on “Login Now!”

Success!

Password successfully updated!

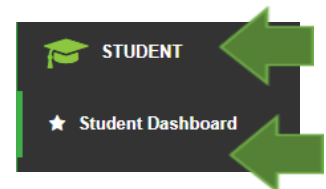
You can now use your new password when logging in to [MyIvy](#), [IvyLearn](#), or any other Ivy Tech system.

Please close your browser if you are finished managing your account.

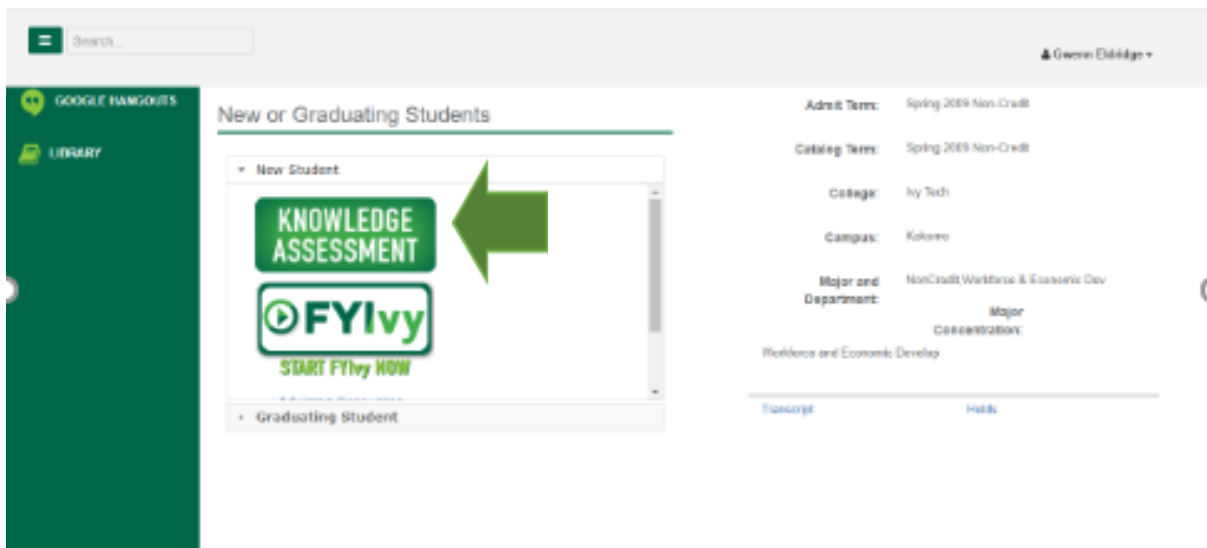
Need assistance?

If you are experiencing issues with this system, please contact the Helpdesk at 1-888-IVY-LINE (option 4) or [submit a helpdesk ticket](#) for assistance.

11. After logging on at myivy.ivytech.edu, Click on “Student” and then “Student Dashboard” in the menu on the left side of the screen.



Scroll down to the bottom of the page. Click on the “Knowledge Assessment” button to be taken to the Knowledge Assessment homepage. You may be prompted to reenter your Ivy Tech username and password at this time.



12. Once you are on the EdReady/Knowledge Assessment homepage, you will be prompted to enter a key.
- Enter **ENGLISH** (in all caps!) in the box and click **Submit ONLY** if you need to work to become program ready in reading and/or writing.
 - Enter **STEM** (in all caps!) in the box and click **Submit ONLY** if you need to work to become program ready in any math course *but* Calculus.

c) Enter **KACalculus** (first 3 letters in all caps!) in the box and click **Submit** ONLY if you need to work to become program ready for a Calculus class.

(Please note: Ivy Tech plans to roll out an update to Knowledge Assessment in August or September that will result in the **ENGLISH** and **STEM** keys automatically being loaded into every students Knowledge Assessment Account. If you see these keys preloaded in your Knowledge Assessment account, you can skip the step of manually adding these two keys to your accounts.)

Welcome to EdReady™!

Welcome to the Ivy Tech EdReady site!
EdReady is designed to help prepare students for their college and career goals.

Please enter a key to continue.

Enter a key

ENGLISH

Submit

Show key

Welcome to EdReady™!

Welcome to the Ivy Tech EdReady site!
EdReady is designed to help prepare students for their college and career goals.

Please enter a key to continue.

Enter a key

STEM

Submit

Show key

Welcome to EdReady™!

Welcome to the Ivy Tech EdReady site!
EdReady is designed to help prepare students for their college and career goals.

Please enter a key to continue.

Enter a key

KACalculus

Submit

Show key

13. IF you need to use Knowledge Assessment for more than one subject, at this time, click the **“add another goal”** button and enter the other key.

Please enter a key to continue.

Enter a key

ENGLISH

Submit

Show key


You have selected:

ENGLISH

Remove This Goal


add another goal

Get Started!



14. Once all keys that are NEEDING to be entered have been entered, click **“Get Started!”**

Get Started!



15. Under **“Your Goals,”** click **“Go to Goal”** in one of the subject areas (ENGLISH or STEM Math or Calculus).

Your goals

The screenshot shows three subject area cards. Each card has a title in purple, a profile icon of a person with glasses, a 'More Info' button with a document icon, and a blue 'Go to Goal' button. Green arrows point to the 'Go to Goal' buttons for CALCULUS, ENGLISH, and STEM MATH.

16. You will now complete a diagnostic. Complete the diagnostic without assistance, & allow up to 60 minutes to complete it. If you need to pause a test, you can click on “Save and close” and resume your diagnostic at a later time.

Please take your time and do the best you can on these assessments! If you don't know the answer to a question, please answer with “Skip” and do not guess at an answer. If you score high enough on your diagnostic assessment, you *could* then qualify for dual credit, so it's extremely important that you do the best you can on these diagnostic tests.

Click on “Start Diagnostic” in one of the subject areas (ENGLISH or STEM Math or Calculus) followed by clicking on “Start Test Now” to begin!

The screenshot shows the ENGLISH diagnostic interface. At the top, there is a profile icon and the word 'ENGLISH'. Below that is a progress bar with a question mark icon in the center. Underneath the progress bar, it says 'KA Reading and Writing' and has a 'Show Details' toggle switch. At the bottom right, there is a blue 'Start diagnostic' button with a green arrow pointing to it.

STEM MATH

0 100

KA for STEM

Show Details

Start diagnostic

CALCULUS

0 100

KA for Calculus

Show Details

Start diagnostic

The first step of your study path is to complete this initial diagnostic to gain an understanding of your readiness.

Answer the questions as best you can, without study aids, in order to get the most accurate picture of your current understanding.

There is no built-in calculator for EdReady. Some exams allow the use of calculators for some problems, but not others. Use your judgment (or ask your teacher) to decide whether it is appropriate to use a calculator for some or all of this assessment.

The time of completion will vary. Expect to take about an hour.

If you need to leave before your assessment is complete, your work will automatically be saved until your next visit to EdReady.

Close

Start test now

17. Once you have completed a diagnostic, click on “View results” to see your score.

You have completed this initial diagnostic.

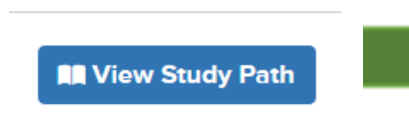
Based upon your current score you are eligible to enroll in the Co-requisite Math 080 and Math 123 courses. You may continue to work your learning path building your skills to increase your placement score to above 55 for placement directly into Math 123. We do recommend that you continue to improve your score through study to help you prepare for your upcoming math class.

View results

18. Your score will appear in the purple circle and indicate if you have placed directly into your desired course. You need a minimum score of **70** in **ENGLISH** to qualify, a minimum score of **50** in **STEM** to qualify for Quantitative Reasoning, a minimum score of **70** in **STEM** to qualify for Pre-Calculus/Trigonometry/Finite, and a minimum score of **95** in **KACalculus** to qualify for Calculus.



19. **If you hit your target score, you are finished!** If you did not meet the minimum score needed to qualify for college credit, you can continue on to the **Study Path** to increase your score until you hit your target score.



20. To increase your score, you will need to spend time reviewing and preparing by clicking on **LEARN**. Then, to increase your score, complete another test by clicking on the blue **TEST** button. The more time you spend in the **LEARN** portion of the site, the better you will do when you take a **TEST**. Do not click on the Unit Test button. Click on the purple circles to move into other topics.

Introduction to College Reading and Writing
 Recommended study time: 1 hours
 NOT READY

▼ Topics you need to study in this unit

Reading
 NOT READY

Expand your knowledge **LEARN** OR Check your knowledge **TEST**

Grammar
 NOT READY

Expand your knowledge **LEARN** OR Check your knowledge **TEST**

21. After you have reached your minimum scores noted below in all of the areas you were working in, upon successfully completing your dual credit coursework, you will earn college credit!

Complete the following	Goal	Minimum Score
<input type="checkbox"/>	ENGLISH	70
<input type="checkbox"/>	STEM (QUANTITATIVE REASONING)	50
<input type="checkbox"/>	STEM (PRE-CALC/TRIG/FINITE MATH)	70
<input type="checkbox"/>	KACalculus (Calculus)	95

Having trouble?

This a video below that shows how to raise your EdReady score. The video shows the English EdReady, BUT the process is the exact same for all tests. Just follow the video and click on the purple circles to see all of the areas that you can test and build your score.

https://drive.google.com/file/d/1F8hxSai5_SrX8f_Dw65GMZaayiYmxfxC/view?usp=sharing